**Linn County Education Outreach Program**

**Intern/Part-time Employee**

The Education Outreach Intern/Part-time employee will:

* Gain agriculture education experience by preparing lesson materials, managing digital content and developing curriculum in accordance with the mission and goals of the education outreach program.

Mission Statement:

* Increase youth awareness on the importance of agriculture, agriculture careers and the benefits provided by agriculture throughout an individual’s life.

Goals:

1. Work directly with Morgan Hibbs, Linn County Education Outreach Coordinator, to develop and prepare materials for upcoming activities.
2. Emphasize a positive attitude towards agriculture.
3. Work between 10-15 hours a week.

General Job Description:

At the direction of the Education Outreach Coordinator and Iowa Farm Bureau Federation Region 8 Manager, the position of Education Outreach intern/part-time employee will be responsible for the following.

1. Manage supply inventory for upcoming outreach activities.
2. Purchase supplies when needed.
3. Develop and prepare lesson materials for grades preK-12.
4. Other duties as directed or assigned may include blog posts, website updates, Spokesman articles, social media promotion, and lesson development.
* There may be opportunities to assist with STEM Fests, county fair, teacher workshops, classroom visits and other outreach activities depending on schedule availability.
1. Assist in further developing the Education Outreach Program by completing an individual project.

Job Type

Intern or part-time

Required education

Pursuing/received an associates or bachelor’s degree in agriculture or education.

Required skills

 Experience with Microsoft Office and Social Media

 Ability to lift 20 pounds